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# *Minutes of the Borough Council Zelienople, PA*

9/14/2020

7:30 PM Council-Regular

MasterID:

679

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The September 14, 2020 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. This meeting was held in a limited in-person environment as well as remotely through the WebEx technology due to the coronavirus pandemic situation and to comply with the Governors order to limit in person public meetings. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were Council members, President Allen Bayer, Vice-President Andrew Mathew III, and Mary Hess. Attending remotely were Council members, Gregg Semel, Marietta Reeb, Doug Foyle, Ralph Geis, and Mayor Thomas Oliverio.

Also attending in person were Borough Manager Donald Pepe and Assistant to the Borough Manager Andrew Spencer. Attending remotely were Solicitor Bonnie Brimmeier, Police Chief James Miller, Borough Engineer Tom Thompson, and Zoning & Codes Officer Shelly Kaltenbaugh.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Geis.

## VISITORS

In person:

- Tom Myers
- Brent Thomas
- Justin Myer
- David Forman attended remotely.

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## CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mr. Geis to approve the Consent Agenda as follows:

- Approve the Minutes of the August 31, 2020 Council Meeting
- Transfer of \$75,000 from the Electric Fund to the General Fund, if necessary.

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Motion carried 7-0.

OLD BUSINESS:

NONE

NEW BUSINESS:

CONSIDER ACCEPTANCE OF THE BILLS TO BE PAID FOR THE MONTH OF SEPTEMBER 2020 IN THE AMOUNT OF \$727,053.49

A motion was made by Mr. Geis, seconded by Mrs. Reeb to consider acceptance of the "Bills to Be Paid" for September in the amount of \$727,053.49.

Motion carried 7-0

CONSIDER AUTHORIZING DRAW ON GENERAL OBLIGATION NOTE G.O.N SERIES A OF 2020 - PAY REQUISITION #3 - AMI LOAN

A motion was made by Mr. Geis, seconded by Mr. Mathew to authorize the submittal of pay requisition #3 to NexTier Bank for Loan Draw #3 against the GON Series A of 2020 for payment of costs associated with the AMI project. The amount of pay requisition #3 is for \$224,081.28.

Motion carried 7-0

CONSIDER AUTHORIZING A TRAFFIC SIGNAL TIMING STUDY FOR THE MAIN STREET CORRIDOR

A motion was made by Mrs. Hess, seconded by Mr. Mathew to authorize Gannett Fleming to perform a traffic signal timing study for the Main Street Corridor. The current traffic study is almost 10 years old. The price estimate to complete this study within the next 60 days is \$8,500.00 and will address timing changes now and for future planning.

Motion carried 7-0

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## CONSIDER FINAL APPROVAL OF A MINOR SUBDIVISION TO INCLUDE A REVERSE SUBDIVISION AT 122 SOUTH JEFFERSON AND 124 SOUTH JEFFERSON STREET

A motion was made by Mr. Geis, seconded by Mr. Mrs. Hess to give final approval for a minor subdivision to include a reverse subdivision which combines two lots to create one lot at 122 South Jefferson and 124 South Jefferson Street. As part of the Zoning Hearing Board granting approval for a Use Variance, a condition on the Applicant, Thomas G. Myers and Miranda Berner, that the two lots of record be combined into one lot of .29 acres, or 12,632 square feet. The lot is located on South Jefferson, on its easterly side, approximately 230 feet south of the intersection with West New Castle Street. The subject property is located in an R-3, Urban Residential Zoning District.

Motion carried 7-0

## CONSIDER CURB CUT REQUEST FOR 122 & 124 SOUTH JEFFERSON STREET

A motion was made by Mrs. Hess, seconded by Mr. Mrs. Reeb to approve the request from Thomas Myers for curb cuts to install a driveway apron and two driveways, one each for 122 and 124 South Jefferson Street. There are no curbs on Jefferson Street. The driveway width is in accordance with our current standards. The property owner is responsible for the direction of stormwater runoff. The cost for this project will be borne by the property owner.

Motion carried 7-0

## CONSIDER CURB CUT REQUEST FOR 208 AND 212 SOUTH CLAY STREET

A motion was made by Mrs. Reeb, seconded by Mrs. Hess to approve the request from David Foreman on behalf of RJ Volz for curb cuts to install driveway aprons at 208 and 212 South Clay Street. This change is to spread out the previous curb cuts to better fit the property. The property lines where not shown on the sketch provided and the property owner is responsible for placement of the driveways and the direction of stormwater runoff. The cost for this project will be borne by the property owner.

Motion carried 7-0

## CONSIDER APPROVAL TO TRANSFER MONEY FROM THE CAPITAL PROJECTS -RECREATION ACCOUNT TO THE GENERAL FUND FOR THE PURCHASE OF FOUR SECURITY CAMERAS AND ADDITIONAL NEEDED ACCESSORIES FOR COMMUNITY PARK SECURITY

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A motion was made by Mrs. Hess, seconded by Mr. Geis to approve the purchase of four security cameras, related accessories, installation, configuration and training for the Zelienople Community Park in the amount of \$5,915.00 and a transfer of this amount to the General Fund from the Capital Projects - Recreation Account to pay the cost.

Motion carried 7-0

OTHER BUSINESS:

None

REPORTS:

None

Being no further business President Bayer closed the meeting at 7:53 pm.

ATTEST:

\_\_\_\_\_  
Borough Manager

\_\_\_\_\_  
Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor